



HYLA

Middle School

Grades 6•7•8

APPLICATION INFORMATION

2017-2018 ACADEMIC YEAR

We appreciate your interest in Hyla Middle School and look forward to getting to know your family. The admissions process is the first step in building our relationship with you. This process has as its goal a mutual exchange of information between your family and the school. We feel that it is important for all of us to work together to ensure that the match is successful for your child. Please do not hesitate to call the school with any questions. (206) 842-5988.

In our admission process, we ask you to complete the following steps:

ADMISSION FORMS -

- Application to Hyla Middle School - please RETURN TO HYLA on or before student visit (1/11-2/17)
- Application Fee (\$50.00, non-refundable) - please RETURN TO HYLA on or before student visit (1/11-2/17)

The following information needs to be filed with us no later than Monday, February 27th

- Parent Response Sheet
- Student Response Sheet
- Request for Release of Transcript – RETURN TO YOUR CHILD’S SCHOOL – This request cannot be made by Hyla Middle School. To obtain these records, you must fill out and sign the enclosed form and deliver it to your child’s current school. Your current school will then mail the transcript to us.
- Teacher Recommendation Forms - GIVE DIRECTLY TO TEACHERS - (two forms) - You need to arrange with two of your child’s teachers to provide us with written recommendations. Give each teacher a form and request that it be returned directly to us before Monday, February 27th. These teachers will appreciate having sufficient advance notice to complete and return this form on time.

STUDENT VISIT - Each prospective student must visit the school for a full day during our visit days between January 11th and February 17th. The student will visit classes of the appropriate grade level and will have an interview with a faculty member. This visit is a good time for us to get to know each other. Each visitor is assigned a student guide who will take the guest to class and introduce him/her to peers and teachers. Please call the office for an appointment. Prior to the day of the student visit, Hyla must have the completed application form and the \$50.00 non-refundable application fee on file. Parent and Student Response forms as well as other application materials are due by February 27th.

Other Information

PARENT VISITS Parents may also visit the school. Please call the office to schedule a tour with the Director of Admissions, Vicki Jenkins.

TUITION and FEES Hyla is a non-profit institution. The tuition for the 2016-2017 school year is at \$19,396. Tuition typically increases between 2 and 4 percent per year. A tuition deposit of 10% of tuition is due with a returned contract in April. The balance of the tuition may be paid monthly, quarterly, or in full. Families can also expect to pay fees for books and activities during the year in the neighborhood of \$1,200 for sixth graders, \$1,500 for 7th graders and \$1,300 for eighth graders. (Those applying for financial aid pay an initial tuition deposit of \$300. Financial aid for activities is available for those who receive financial aid with tuition.)

FINANCIAL AID Choosing an independent school education represents a significant joint financial commitment by the school and its families. Hyla Middle School intends to serve a diverse student body, and the school has committed funds to help ensure this goal. Typically 20 to 25 percent of our families use our financial aid resources to help pay tuition costs.

Tuition for 2016-2017 is \$19,396. While next year's tuition has not been set, past increases range from 2% to 4% annually. Our financial aid policy stipulates that a minimum of 25% of tuition is expected regardless of a family's financial standing. [In limited cases of extreme need where this requirement is prohibitive, applicant families may request additional support from a small pool of funds designated for this purpose. Please contact our Interim Head of School, Paul Carroll, to initiate this process (paulc@hylamiddleschool.org).] The school's financial aid committee confidentially handles the financial aid review. Admissions decisions are made independently of financial considerations; the admissions committee does not receive a list of names of those students applying for financial aid. Your financial information and financial aid status are not shared with anyone other than the financial aid committee.

We use School and Student Services (SSS) to process financial aid applications. SSS is a service of the National Association of Independent Schools. Based on the financial information you provide, SSS gives us an estimated amount your family can contribute to educational expenses. This helps us make fair and objective financial aid decisions. You can learn more about the SSS by going online to <http://sss.nais.org> or calling 800-344-8328. Hyla Middle School uses guidelines and best practices published by the National Association of Independent Schools.

To begin your financial aid application for the 2017-18 school year, follow these steps below and use the school code: 4053.

- Please complete and submit your Parent's Financial Statement (PFS) to School and Student Services (SSS) **by February 27, 2017**. Applications are submitted through a secure website online at <http://sss.nais.org>.
- The PFS will ask you to submit a copy of your household's 2016 Federal W-2 forms as part of the application (due by **February 27, 2017**).
- We ask you to submit to us a copy of your household's **2015** federal W-2 forms, tax return(s), and supporting schedules **by February 27, 2017**.
- Additionally, we ask you to submit to us a copy of your household's 2016 Federal tax return(s) and supporting schedules as soon as they are finished, but no later than **June 15, 2017**.
- Information about any special circumstances that the school should consider may be shared with Hyla via a separate letter, a meeting with the Head of School, and/or in the explanatory notes sections of the PFS.

While the school understands that there are special considerations when separated or divorced parents are involved, we need to be able to review the financial circumstances of each party responsible for paying tuition. Those who are financially responsible each need to file a separate PFS form. Financial aid decisions will be made by March 13, 2017 for returning students and March 24, 2017 for newly admitted students.

OPENINGS We will have approximately 30 openings next year in grade six. There will also be a few openings in each of the seventh and eighth grades next year.

DEADLINES Acceptance decisions will be made by the end of March on completed applications received on or before February 27, 2017. All parts of the application (including school transcripts and teacher recommendations) must be in our office no later than February 27th. Applications received after February 27th will be considered on a space-available basis. Families will be notified of our decisions via letter mailed March 24th. We thank you for your interest and we look forward to getting to know you and your child.